



## How to reserve a book

The library offers you the chance to reserve bibliographic resources, e.g. books and journals. There are four different ways to make a reservation:

- Through your user account
- In-person at the library counter
- Over the phone
- Via the *Deman@* service.

Let's see an example.

How to Reserve a Book:

Go to the library website and enter your UIBdigital credentials. Once inside, search for the book you want to reserve in the library catalogue. When you find it, click on *Request it*. On the next screen, select the copy you want and send the request.

The library will send you an e-mail when the book is ready for collection. The book will be reserved for three days after the e-mail is sent. Make sure you look at the date stated in the collection notification.

You may view or cancel reservations in your user account.

For more information, head to the library website: <[biblioteca.uib.cat](http://biblioteca.uib.cat)>. You may contact the library via the *Deman@ la biblioteca respon* service by either sending a WhatsApp or filling in the e-mail contact form on the website.