



How to renew a book loan

There are four ways to renew a book you have on loan:

- In-person at the service desk.
- Over the phone, speaking directly to library staff.
- By e-mail.
- Independently via your user account.

Let's look at the last option:

- Head to the library website.
- Sign in to your account with your UIB credentials. If you are an external user, fill in the corresponding fields.
- Click on 'My Account'.
- Select 'Checkouts' and on the next screen, select the book(s) you want to renew.
- Finish by clicking 'Renew All' or 'Renew Selected'.

Please bear in mind two things:

- If the book has been reserved by another user, you will not be able to renew it
- If the loan is past due, you will not be able to renew it. In this instance, you need to contact the library.

For more information, head to the library website: biblioteca.uib.cat. You may contact staff in-person at the counter, or use the *Deman@ la biblioteca respon* service: by either sending a WhatsApp or filling in the e-mail contact form.